

I. ALBANY UNITARIAN UNIVERSALIST MINISTRY

- A. Mission
- B. Vision
- C. Covenant

II. GOVERNANCE

- A. Board of Trustees
- B. Officers
- C. Governance Committees
 - 1. Finance
 - a) *Composition*
 - b) *Responsibilities*
 - 2. Nominating
 - a) *Composition*
 - b) *Responsibilities*
 - 3. Personnel
 - a) *Composition*
 - b) *Responsibilities*
 - 4. Stewardship
 - a) *Composition*
 - b) *Responsibilities*
- D. Ad Hoc Advisory Committees

III. MINISTRY TEAMS

- A. Ministries & Operations Team

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BOARD POLICY BOOK

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1. Delegation from Board of Trustees
2. Organization
3. Responsibilities
4. Purpose

B. Caring Network

1. Organization
2. Purpose
3. Responsibilities

C. Inclusivity

1. Organization
2. Purpose
3. Responsibilities

D. Membership

1. Organization
2. Purpose
3. Responsibilities

E. Religious Education

1. Organization
2. Purpose
3. Responsibilities

F. Religious Services

1. Organization
2. Purpose
3. Responsibilities

G. Social Responsibilities

1. Organization

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BOARD POLICY BOOK

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- 2. Purpose
- 3. Responsibilities
- H. Other Teams and Ministries

IV. MINISTER

V. STAFF

- A. Delegation from Board of Trustees
 - 1. Congregation Administrator
 - 2. Director of Religious Education
 - 3. Additional Staff
- B. Personnel Manual
- C. Employee Handbook

VI. Members, Friends and Guests

- A. Welcoming Congregation
- B. Responsibilities
- C. Safety and Security
 - 1. Safe Congregation Policy
- D. Emergency Planning

VII. BUILDING

- A. Access
- B. Offices
- C. Safety and Security
- D. User Responsibilities
- E. Rentals

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BOARD POLICY BOOK

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F. Maintenance

VIII. FINANCIAL POLICY

- A. Expenditures and Appropriations**
- B. Capital Reserve and Emergency Fund**
- C. Fundraising**
- D. Legal Authority**
- E. Other Accounts**

IX. COMMUNICATIONS

X. CONFLICT OF INTEREST

XI. ETHICAL BEHAVIOR

XII. RIGHT RELATIONS