

ALBANY UU SERVICE OPPORTUNITY DESCRIPTION

Service Opportunity Name/Title: Annual Dinner Team Chair

Service Opportunity Brief Description:

The chair organizes and carries out the congregation's annual dinner, including staging a parody skit.

Service Opportunity Detailed Description:

The Chair of the Annual Dinner Team is responsible for coordinating and organizing the members of the Team in planning and executing the annual dinner and parody skit. If someone else does not hold the position of skit director, the Team chair also acts in this position.

In addition to ensuring the dinner and skit activities are planned and carried out as documented in the Team Member description, the Chair is accountable to ensure that:

- The annual dinner has a budget by gaining approval from the Finance Committee and the Treasurer;
- The Banquet Hall is scheduled and paid for their services;
- There is publicity for the annual dinner on the website, in emails, in the orders of service;

Acting as the Skit Director, the Chair is responsible to:

- Select the theme for annual skit
- Facilitate the Skit Subteam to select songs and write parodies
- Procure music by either hiring a music professional or retaining services of a volunteer to perform the music at the dinner
- Write a story that connects the songs
- Enlist performers for the skit
- Conduct rehearsals
- Direct the skit performance

Length of Service Commitment: 1 year

This opportunity will enable you to help members find fellowship and have fun; feel a sense of accomplishment for a successful event; feel the satisfaction of teamwork as they revel in "We did it!"

Skills Needed: Music, writing, parody skills for Skit Director Role. Coordination and Organization skills for Chair and skit director roles. Ability to motivate people to think outside the box and be creative.

Training, assistance, and safety requirements: On the job training.

Number of positions available: 1 or 2

Key Words: Singing, performing, annual dinner skit