

ALBANY UU SERVICE OPPORTUNITY DESCRIPTION

Service Opportunity Name/Title: Finance Committee Member

Service Opportunity Brief Description:

The mission of the Finance Committee is to transparently and effectively manage the congregation's finances.

Service Opportunity Detailed Description:

The chair makes sure that certain functions – insurance, budget, Personnel Committee liaison, and recording secretary – are assigned to Committee members.

The Finance Committee oversees the financial side of the congregation to assure its continued viability, managing assets and performing budget functions. The Finance Committee analyzes long- and short-term needs and resources to make prudent budgetary and financial recommendations to the Board of Trustees so that it can meet our congregation's goals and support our values as expressed in our mission, vision, and UU principles.

The Finance Committee is appointed by the Board of Trustees and consists of the treasurer, the assistant treasurer, the Stewardship Committee chair, and six other members appointed for three year overlapping terms. The Committee elects its own chair from among its members, excluding the treasurer, assistant treasurer, and Stewardship chair who are ineligible as per our bylaws.

Length of Service Commitment: 2 years

This opportunity will enable you to be exposed to every facet of our community through the finances required to keep this institution running smoothly, and to be a part of a team that assures that financial support is in place where needed to support our mission and our values. Members can take satisfaction in having had a direct impact on the church by taking care of the financial health of the congregation, and to helping plan for our future.

Skills Needed:

In order to enjoy serving on this team, being a “numbers” person- not necessarily an accountant or finance person but someone who's comfortable working with numbers and spreadsheets – is a requirement. Familiarity with business management concepts would be helpful.

Training, assistance, and safety requirements:

There is no specific training offered to new members of this committee. The committee chair and other experienced members mentor new members.

Number of positions available 4

Key words: financial