

ALBANY UU SERVICE OPPORTUNITY DESCRIPTION

Service Opportunity Name/Title: Ministries & Operations Team Lay Leader

Service Opportunity Brief Description:

There are four lay leaders on the Ministries and Operations Team. The Team is part of the governance restructuring of Albany UU. In the effort to allow the Board of Trustees to be more focused on the future vision and direction of the congregation, the lay ministry and volunteer operations of the congregation are delegated to the Ministries and Operations Team.

Service Opportunity Detailed Description:

The Ministries and Operations Team, headed by the minister, consists of the Minister, the Church Administrator, the Director of Religious Education and Family Ministry, and four lay leaders appointed by the Board with overlapping two-year terms. The Ministry and Operations Team exercises authority and responsibility, as delegated to it by the Board, over congregational operations and programs to achieve the congregation's goals, vision, and mission, within the limitations and expectations of governing policy as set by the Board. The Team is accountable to the Board for its work.

Lay Leaders work closely with the team leaders assigned to them in order to better understand the team leader's role and the tasks that they must complete. Lay leaders work with team leaders to help them remove any impediments to accomplishing these tasks. This work may involve:

- working with team leaders to better define their role;
- encouraging team leaders work cooperatively with each other; and
- if needed, assist them in obtaining more resources or volunteers.

Length of Service Commitment: 2 years

This opportunity will enable you to help many ministries at Albany UU to work more effectively and to accomplish more towards Albany UU's mission, vision, and goals.

Skills Needed:

This volunteer position calls for someone with previous experience as a leader in the congregation.

Training, assistance, and safety requirements:

Other members of the Team can provide any training or assistance needed for newly appointed members.

Number of positions available: 2 each year

Key words: