

## ALBANY UU SERVICE OPPORTUNITY DESCRIPTION

**Service Opportunity:** Stewardship Committee Member

**Service Opportunity Brief Description:** The Stewardship Committee is responsible for running the annual Stewardship Campaign as well as contacting new members and asking them for a pledge.

**Service Opportunity Detailed Description:** As part of the Stewardship Campaign to fund the annual operating budget of Albany UU, all members and friends are asked to make an annual financial pledge. Members of the Stewardship Committee work together to develop the theme for the annual campaign, organize volunteers to conduct the campaign, prepare written materials describing the case for making a pledge to Albany UU, and monitor the campaign results. The Committee is primarily active from December through April. This is a critical committee that raises the resources necessary for Albany UU to continue our strong programs for ourselves and the wider Albany area community.

Individual tasks handled by committee members, distributed among committee members and additional recruited volunteers, include:

- Call on members to discuss stewardship and to obtain an annual financial commitment;
- Staff a table in Channing Hall on Sundays after the service during the 6 weeks of pledging to hand out pledge packets, collect completed forms, and answer questions;
- Enter Stewardship data into ChurchDB, our data management system;
- Call or email members to remind them to complete their pledge form;

**Length of Service Commitment:** 3-12 months

**This opportunity will enable you to** learn about Albany UU programs and services. You will also get the opportunity to meet members and friends and form new connections or deepen existing ones. Members who have worked on the Committee in the past have found that they enjoyed working with other members of the committee and that developing the campaign has given them a deeper consideration of the importance of Albany UU in their lives. You will learn about the generosity of Albany UU members. You will be providing a vital service as funds are raised to support Albany UU.

**Skills Needed :** Willingness to learn about the financial needs of Albany UU. Ability to communicate these needs and to communicate your own commitment to Albany UU. Understanding of the need for confidentiality of data. Some personal comfort level in discussing financial matters and a sensitivity to the variety of economic realities of Albany UU members.

**Training, assistance, and safety requirements :** Stewardship Committee chair will provide training.

**Key words:** financial

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Contact Person Name: Patti Jo Newell¶

Contact person's Email ¶

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Position is currently: Open X Filled\_\_ ¶

Updated 7-8-21

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