

First Unitarian Universalist Society of Albany
405 Washington Ave
Albany, New York 12206

EMPLOYMENT APPLICATION (Please Print)

Position Applied for: _____

Referral: Advertisement ___ NYS Dept. of Labor ___ FUUSA website ___
Other ___

NAME: _____
Last First Middle Initial

ADDRESS: _____
Street Apt# City Zip Code

PHONE: (___) ___ - _____

Are you legally eligible for employment in this Country? ___ Yes ___ No
(Proof of US citizenship or immigration status will be required upon employment.)

EMPLOYMENT HISTORY: List your 3 most recent jobs below, starting with the most recent one, including military experience.

(1)

Employer _____ Phone # (___) - _____
Address _____

Dates Employed: _____ to _____ Supervisor & Title: _____
May we contact for reference? ___ Yes ___ No
Type of work done _____
Reason for leaving _____

(2)

Employer _____ Phone # (___) - _____
Address _____

Dates Employed: _____ to _____ Supervisor & Title: _____
May we contact for reference? ___ Yes ___ No
Type of work done _____
Reason for leaving _____

(3)

Employer _____ Phone # (___) - _____
Address _____

Dates Employed: _____ to _____ Supervisor & Title: _____
May we contact for reference? ___ Yes ___ No
Type of work done _____
Reason for leaving _____

EDUCATION: List the last three (3) schools you attended, starting with the last one.

School Name # of years completed Degree/Diploma

School Name # of years completed Degree/Diploma

School Name # of years completed Degree/Diploma

Summarize any experience or skills you have that may qualify you for the job being applied for:

Personal References: Please list the name and telephone number of three (3) references that we may call (no family members).

Name	Phone	Years known
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Name	Phone	Years known
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Name	Phone	Years known
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List any additional information that you would like us to consider:

It is understood and agreed that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or separation from the employer's service if I have been employed.

I give FUUSA the right to investigate all references and to secure additional information about me, if job related. I hereby release from liability FUUSA and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.

FUUSA is an equal opportunity employer. FUUSA does not discriminate in employment and no question on this application is used for the purpose of limiting or excluding any applicant's consideration for employment on a basis prohibited by local, state or federal law.

Signature of Applicant: _____ Date: ___/___/___