

Board of Trustees Recommended Budget for FY 20-21 (assuming building reopens on 1/1/21)

Ordinary Income and Expense	Account #	2019-20	2020-21 Budget			NOTES
		Original Budget	Request	Board Recommended	% Change from 19-20	
<u>Income</u>						
<u>Contribution Income</u>	4100					
Back Pledges	4110	\$11,000	\$12,000	\$12,000	9.1%	
Collection Plate	4120	\$8,200	\$8,000	\$6,000	-26.8%	
Current Year Pledges	4130	\$448,800	\$471,456	\$426,800	-4.9%	Est. pledges of \$444,000-5% shrinkage+\$5,000 newcomer pledges.
Other Contributions	4150	\$9,000	\$2,700	\$2,000	-77.8%	Corrected reassignment of contributions
Total Contribution Income	4100	\$477,000	\$494,156	\$446,800	-6.3%	
<u>Other Income</u>	4200					
Building Rentals	4215	\$42,000	\$42,000	\$20,000	-52.4%	
Interest Income	4220	\$3,000	\$1,000	\$1,000	-66.7%	
Funds made available by PPP	4290	X	X	\$52,003		Anticipated forgivable loan
Total Other Income	4200	\$45,000	\$43,000	\$73,003	62.2%	
<u>Program Income</u>	4300					
FUN/D Raisers	4320	\$27,000	\$24,000	\$20,000	-25.9%	Auction is planned for 3/21
RE Income Children & Youth	4340	\$1,800	\$2,000	\$1,500	-16.7%	
Total Program Income	4300	\$28,800	\$26,000	\$21,500	-25.3%	
Total Income		\$550,800	\$563,156	\$541,303	-1.7%	
<u>Expense</u>						
<u>Non-Ministerial Sal. & Ben.</u>	5000					
Music Director Salary	5010	\$17,925	\$26,325	\$18,938	5.7%	increase from 16 to 20 hours (52 wks); start after Jan.
Church Administrator Salary	5015	\$46,141	\$49,900	\$49,900	8.1%	50% of salary band
Administrative Assistant Salary	5016	\$16,380	\$16,640	\$16,640	1.6%	50% of salary band
Sexton Salary	5027	\$8,099	\$8,100	\$8,100	0.0%	
Hourly Custodian	5028	\$1,500	\$1,500	\$1,500	0.0%	
RE Director Salary	5030	\$52,428	\$35,250	\$35,250	-32.8%	decrease from 30 to 20 hours
RE Coordinator	5031	X	\$15,330	\$15,330		42 weeks @ 20 hours, replaces RE Assistant
RE Assistant	5032	\$9,891	X	X		
Youth Advisor	5033	\$6,200	\$6,300	\$6,300	1.6%	50% of salary band
Sunday Nursery Care	5035	\$2,500	\$3,747	\$2,000	-20.0%	
Staff Benefits - Health	5042	\$2,450	\$2,450	\$2,450	0.0%	
Staff Benefits - Retirement	5043	\$11,495	\$14,345	\$10,180	-11.4%	
Music Director Prof. Dev.	5050	\$500	\$1,500	\$0	-100.0%	
Church Admin. Prof. Dev.	5051	\$500	\$2,000	\$200	-60.0%	Professional association dues
RE Director Prof. Dev.	5053	\$2,360	\$2,360	\$213	-91.0%	Professional association dues
RE Coord. Prof. Dev.	5055	X	\$1,200	\$0		

Ordinary Income and Expense	Account #	2019-20	2020-21 Budget			NOTES
		Original Budget	Request	Board Recommended	% Change from 19-20	
Employer Payroll Taxes	5080	\$13,017	\$12,358	\$12,358	-5.1%	decrease - no intern FICA
Workers Comp.	5090	\$2,843	\$2,900	\$2,500	-12.1%	
NYS Disability & Family Leave	5091	\$844	\$2,000	\$2,000	137.0%	
Total Non-Ministerial Sal. & Ben.	5000	\$195,073	\$204,205	\$183,859	-5.7%	
Administration	5100					
Audit, Banking & Payroll Services	5140	\$4,700	\$4,500	\$3,500	-25.5%	
Credit/Debit Charges	5141	\$1,300	\$1,300	\$1,200	-7.7%	
Office Equipment & Copier	5150	\$6,200	\$5,700	\$4,700	-24.2%	
Office Supplies	5160	\$1,800	\$1,800	\$1,500	-16.7%	
Postage	5170	\$800	\$800	\$1,000	25.0%	increased use of mail
Telecommunications	5280	\$4,932	\$5,784	\$4,784	-3.0%	
Rental Costs	5287	\$400	\$300	\$150	-62.5%	
Total Administration	5100	\$20,132	\$20,184	\$16,834	-16.4%	
Building Maintenance	5200					
Buildings & Grounds	5210	\$20,000	\$26,000	\$19,796	-1.0%	
Janitorial Supplies	5230	\$1,000	\$800	\$800	-20.0%	
Janitorial Services	5235	\$16,000	\$16,100	\$16,100	0.6%	
Loan Principal and Interest	5240	\$50,000	\$55,000	\$16,000	-68.0%	
Utilities - Gas, Electric & Water	5270	\$15,400	\$15,400	\$13,200	-14.3%	closed building
Insurance	5470	\$7,700	\$8,400	\$8,400	9.1%	
Total Building Maintenance	5200	\$110,100	\$121,700	\$74,296	-32.5%	
Church & Community	5300					
Community Breakfast		X	\$1,000	\$400		New
Board of Trustees	5310	\$200	\$200	\$0	-100.0%	
Annual Dinner Subsidy	5315	\$500	\$500	\$0	-100.0%	
Stewardship Committee	5320	\$600	\$600	\$0	-100.0%	
Board Training & Development	5325	\$500	\$500	\$0	-100.0%	
Receptions/Appreciations	5335	\$50	\$50	\$100	100.0%	
Child Care (General)	5340	\$150	\$150	\$0	-100.0%	
Membership Committee	5350	\$980	\$1,040	\$800	-18.4%	
Kitchen & Coffee	5355	\$1,000	\$1,140	\$500	-50.0%	
Caring Network	5357	\$100	\$175	\$175	75.0%	
Joy Library	5361	\$400	\$400	\$0	-100.0%	
Religious Services Committee	5365	\$7,464	\$7,682	\$7,600	1.8%	Increase due to Zoom use
Publicity Committee	5370	\$250	\$980	\$750	200.0%	
Music	5375	\$4,700	\$4,870	\$4,500	-4.3%	
Archives Committee	5385	\$50	\$50	\$50	0.0%	
Inclusivity Team	5388	\$1,800	\$1,800	\$1,015	-43.6%	

Ordinary Income and Expense	Account #	2019-20	2020-21 Budget			NOTES
		Original Budget	Request	Board Recommended	% Change from 19-20	
Total Church & Community	5300	\$18,744	\$21,137	\$15,890	-15.2%	
Denominational Affairs	5400					
Partner Church Council	5410	\$1,000	\$1,500	\$700	-30.0%	
UUA/CER Dues	5420	\$26,766	\$29,263	\$29,263	9.3%	
Denominational Affairs Committee	5440	\$4,660	\$5,000	\$1,200	-74.2%	Promote economic diversity among GA delegates
Unirondack Dues	5450	\$150	\$150	\$150	0.0%	
Total Denominational Affairs	5400	\$32,576	\$35,913	\$31,313	-3.9%	
Ministerial Expenses	5500					
Minister's Salary/Housing	5550	\$100,777	\$101,787	\$101,787	1.0%	50% of salary band
Minister's Insurance	5560	\$9,653	\$10,406	\$9,441	-2.2%	
Minister's Retirement	5565	\$10,077	\$10,179	\$10,180	1.0%	
Professional Expenses	5566	\$6,050	\$6,700	\$1,000	-83.5%	Professional association dues
Total Ministerial Expenses	5500	\$126,557	\$129,072	\$122,408	-3.3%	
Other Expenses	5700					
Contingency	5720	X	X	\$52,003		Anticipated allocations other than to fulfill salary obligations will be discussed in a congregational conversation during the 20-21 FY.
FUN/D Raiser Expenses	5790	\$1,125	\$1,300	\$500	-55.6%	
Total Other Expenses		\$1,125	\$1,300	\$52,503	4566.9%	
Religious Education	5800					
Adult Ed Exp	5810	\$900	\$850	\$850	-5.6%	
Child RE Exp	5820	\$6,750	\$7,708	\$4,000	-40.7%	
Total Religious Education	5800	\$7,650	\$8,558	\$4,850	-36.6%	
Social Responsibilities	5900					
Social Responsibilities Council	5901	\$3,200	\$3,750	\$3,200	0.0%	net figure -\$500 in fundraising
Sheridan Prep	5905	\$4,000	\$4,000	\$4,000	0.0%	
Interfaith Impact	5910	\$1,000	\$1,000	\$0	-100.0%	
Total Social Responsibilities	5900	\$8,200	\$8,750	\$7,200	-12.2%	
Planned Transfers						
HMUU Subsidy	5415	\$500	\$500	\$0	-100.0%	
Sabbatical Fund	5570	\$750	\$750	\$750	0.0%	
Capital Reserve Contribution	9010	\$18,393	\$25,000	\$25,000	35.9%	restoration of traditional contribution
Ministerial Intern Reserve Fund	9020	\$9,000	\$9,500	\$6,400	-28.9%	Intern every 3 years
Management Review/Audit	9030	\$2,000	\$2,000	\$0	-100.0%	
Total Planned Transfers	9000	\$30,643	\$37,250	\$32,150	4.9%	
Total Budgeted Expense		\$550,800	\$588,069	\$541,303	-1.7%	
Net Budgeted Income		\$0	(\$24,913)	\$0		