



## **FIRST UNITARIAN UNIVERSALIST SOCIETY OF ALBANY ALCOHOL PERMIT**

### **ALCOHOL PERMIT**

If you intend to serve wine or beer at your function here, you must obtain a One-Day Alcohol Event Permit from the New York State Liquor Authority. Forms and instructions are online at [www.sla.ny.gov](http://www.sla.ny.gov) or contact the SLA Zone 2 office which supports Albany County: State Liquor Authority, Alfred E. Smith Building, 80 S. Swan St. Suite 900, Albany, NY 12210-8002, telephone 518-474-3114.

If applying online with the link above, here are some helpful tips:

1. Go to [www.sla.ny.gov](http://www.sla.ny.gov)
2. Click on the “Permits” tab.
3. Choose “Online Permits” from the drop-down.
4. Scroll down to the “Popular Permits” section and the first one listed is “One-Day Alcohol Event Permit” and then click on the “Apply Here” tab.
5. You will have to create a NY.gov ID account. The process is very simple.
6. Once you have your NY.gov ID account and can apply, the application will ask for your Business Information, but the dropdown will allow you to apply as an individual.

When you receive the permit, please give us a copy for our records.