

FY 21-22 Board-Proposed Budget

Ordinary Income and Expense	Account Number	Original 2019-20 Budget	Adjusted 2020-21 Budget	2021-22 Request	Proposed Budget	NOTES
<u>Income</u>						
<u>Contribution Income</u> 4100						
Back Pledges	4110	\$11,000	\$14,000	\$14,000	\$15,000	Based on recent experience
Collection Plate	4120	\$8,200	\$1,600	\$8,000	\$9,000	Special collection plate appeals
Current Year Pledges	4130	\$448,800	\$426,800	\$453,000	\$453,000	\$457,000 minus 3% shrinkage + \$10,000 in new pledges
Other Contributions	4150	\$9,000	\$4,824	\$5,500	\$5,500	
Ruth Salter Bequest	4151	X	X	X	\$25,000	\$25,000 Ruth Salter bequest
Total Contribution Income	4100	\$477,000	\$447,224	\$480,500	\$507,500	
<u>Other Income</u> 4200						
Building Rentals	4215	\$42,000	\$1,500	\$20,000	\$20,000	Optimistic estimate
Interest Income	4220	\$3,000	\$1,200	\$1,200	\$1,200	
Made Available by PPP	4290	X	52,000	X	X	No PPP money used to fund budget
Total Other Income	4200	\$45,000	\$54,700	\$21,200	\$21,200	
<u>Program Income</u> 4300						
FUN/D Raisers	4320	\$27,000	\$4,500	\$15,000	\$15,000	
RE Income Children & Youth	4340	\$1,800	\$1,500	\$2,000	\$2,000	
Total Program Income	4300	\$28,800	\$6,000	\$17,000	\$17,000	
Total Income		\$550,800	\$507,924	\$518,700	\$545,700	
<u>Expense</u>						
<u>Non-Ministerial Sal. & Ben.</u> 5000						
Music Director Salary	5010	\$17,925	\$17,020	\$19,600	\$19,600	
Church Administrator Salary	5015	\$46,141	\$49,900	\$50,399	\$50,399	1% increase & change to lower salary band due to smaller membership
Administrative Assistant Salary	5016	\$16,380	\$16,640	\$15,600	\$15,600	Reset to \$15/hour 20 hours/52 weeks
Multimedia Technical Support	5020	X	\$3,400	\$4,875	\$4,875	52 weeks needed for "hybrid church" when back in building
Sexton Salary	5027	\$8,099	\$4,050	\$8,060	\$8,060	
Hourly Custodian	5028	\$1,500	\$1,500	\$1,500	\$1,300	
RE Director Salary	5030	\$52,428	\$35,250	\$35,603	\$22,700	Acting DRE 20 hrs/52 weeks
RE Coordinator	5031	X	\$15,330	\$15,878	X	Position retired due to RE restructuring
RE Assistant	5032	\$9,891	X	X	\$6,300	RE assistant 10 hrs/42 weeks
Youth Advisor	5033	\$6,200	\$6,300	\$6,363	\$6,363	
Sunday Nursery Care	5035	\$2,500	X	\$3,072	\$3,072	
DRE Consultant	5036	X	X	X	\$23,000	RE Consultant - estimated cost

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Staff Benefits - Health	5042	\$2,450	\$2,450	\$2,450	\$1,225	Elimination of DRE Dental plan
Staff Benefits - Retirement	5043	\$11,495	\$10,180	\$8,600	\$5,040	Depends on whether Elizabeth qualifies for retirement in August
Music Director Prof. Dev.	5050	\$500	X	X	X	
Church Admin. Prof. Dev.	5051	\$500	\$400	\$700	\$700	
RE Director Prof. Dev.	5053	\$2,360	\$423	\$1,510	\$1,510	
RE Coord. Prof. Dev.	5055	X	\$555	\$890	X	
Employer Payroll Taxes	5080	\$13,017	\$11,500	\$12,313	\$10,593	Doesn't include FICA for DRE Consultant
Workers Comp.	5090	\$2,843	\$2,500	\$2,500	\$2,500	
NYS Disability & Family Leave	5091	\$844	\$2,000	\$2,000	\$2,000	
Total Non-Ministerial Sal. & Ben.	5000	\$195,073	\$179,398	\$191,913	\$184,837	
Administration	5100					
Audit, Banking & Payroll Services	5140	\$4,700	\$3,200	\$7,200	\$7,200	Includes financial review
Credit/Debit Charges	5141	\$1,300	\$2,100	\$1,900	\$1,900	
Office Equipment & Copier	5150	\$6,200	\$3,500	\$4,740	\$4,740	
Office Supplies	5160	\$1,800	\$750	\$1,749	\$1,749	
Postage	5170	\$800	\$750	\$1,232	\$1,000	
Telecommunications	5280	\$4,932	\$5,284	\$4,832	\$4,832	Changed internet provider
Rental Costs	5287	\$400	\$50	\$200	\$200	
Total Administration	5100	\$20,132	\$15,634	\$21,853	\$21,621	
Building Maintenance	5200					
Buildings & Grounds	5210	\$20,000	\$10,000	\$20,000	\$20,000	
Janitorial Supplies	5230	\$1,000	\$400	\$1,250	\$1,000	
Janitorial Services	5235	\$16,000	\$10,000	\$16,100	\$16,000	
Mortgage Principal and Interest	5240	\$50,000	\$16,000	\$50,000	\$60,000	Increased by decreasing Capital Reserve transfer
Utilities - Gas, Electric & Water	5270	\$15,400	\$4,800	\$15,400	\$15,400	
Insurance	5470	\$7,700	\$8,400	\$8,400	\$8,400	
Total Building Maintenance	5200	\$110,100	\$49,600	\$111,150	\$120,800	
Church & Community	5300					
Board of Trustees	5310	\$200	X	\$200	\$0	Board will use Contingency Fund
Annual Dinner Subsidy	5315	\$500	X	\$750	\$500	
Stewardship Team	5320	\$600	X	\$450	\$400	
Board Training & Development	5325	\$500	X	\$500	\$0	Board will use Contingency Fund
Receptions/Appreciations	5335	\$50	X	\$100	\$50	
Child Care (General)	5340	\$150	X	\$150	\$150	
Membership Team	5350	\$980	\$310	\$585	\$585	
Kitchen & Coffee	5355	\$1,000	X	\$1,500	\$1,500	

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Caring Network	5357	\$100	\$175	\$175	\$175	
Joy Library	5361	\$400	X	\$400	\$400	
Religious Services Team	5365	\$7,464	\$5,979	\$7,916	\$7,916	
Publicity Team	5370	\$250	\$400	\$980	\$2,000	MOT believes we need to invest in outreach
Social Events Team	5372	X	X	X	\$500	Reopening building events, kick start Social Events Team
Music	5375	\$4,700	\$4,200	\$4,870	\$4,000	
Archives Team	5385	\$50	\$50	\$50	\$50	
Inclusivity Team	5388	\$1,800	\$750	\$1,800	\$1,500	
Total Church & Community	5300	\$18,744	\$11,864	\$20,426	\$19,726	
Denominational Affairs	5400					
Partner Church Council	5410	\$1,000	\$400	\$1,000	\$500	
UUA/CER Dues	5420	\$26,766	\$29,263	\$30,000	\$29,673	Actual number from the UUA
Denominational Affairs Committee	5440	\$4,660	\$1,200	\$1,600	\$1,600	Send 7 delegates to virtual GA
Unirondack Dues	5450	\$150	\$150	\$150	\$150	
Total Denominational Affairs	5400	\$32,576	\$31,013	\$32,750	\$31,923	
Ministerial Expenses	5500					
Minister's Salary/Housing	5550	\$100,777	\$101,787	\$102,805	\$102,805	1% increase & change to lower salary band due to smaller membership
Minister's Insurance	5560	\$9,653	\$9,441	\$9,333	\$9,333	
Minister's Retirement	5565	\$10,077	\$10,180	\$10,280	\$10,280	
Professional Expenses	5566	\$6,050	\$1,995	\$7,000	\$6,500	Voluntary reduction
Total Ministerial Expenses	5500	\$126,557	\$123,403	\$129,418	\$128,918	
Other Expenses	5700					
Contingency	5720	X	\$53,312	X	X	
FUN/D Raiser Expenses	5790	\$1,125	\$100	\$1,000	\$1,000	
Total Other Expenses		\$1,125	\$53,412	\$1,000	\$1,000	
Religious Education	5800					
Adult Ed Exp	5810	\$900	\$850	\$850	\$0	Funded with Adult Education DF this year
Child RE Exp	5820	\$6,750	\$3,400	\$8,302	\$7,000	
Total Religious Education	5800	\$7,650	\$4,250	\$9,152	\$7,000	
Social Responsibilities	5900					
Social Responsibilities Team	5901	\$3,200	\$3,200	\$3,900	\$3,800	
Sheridan Prep	5905	\$4,000	\$4,000	\$4,000	\$4,000	
NYUU Justice	5910	\$1,000	\$0	\$0	\$500	Formerly Interfaith Impact
Total Social Responsibilities	5900	\$8,200	\$7,200	\$7,900	\$8,300	

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<i>Planned Transfers</i>						
	HMUU Subsidy 5415	\$500	\$0	\$0	\$0	Suspended this year (virtual year 20-21, low expenses)
	Sabbatical Fund 5570	\$750	\$750	\$750	\$750	
	Capital Reserve Contribution 9010	\$18,393	\$25,000	\$25,000	\$12,425	Reduced to increase loan repayment.
	Ministerial Intern Reserve Fund 9020	\$9,000	\$6,400	\$6,400	\$6,400	
	Management Review/Audit 9030	\$2,000	X	\$2,000	\$2,000	
	Total Planned Transfers 9000	\$30,643	\$32,150	\$34,150	\$21,575	
	Total Budgeted Expense	\$550,800	\$507,924	\$559,712	\$545,700	
	Net Budgeted Income	\$0	\$0	(\$41,012)	\$0	